

## Needham Housing Co-operative

Needham Housing Co-operative is a 22 unit Co-op located mainly in North end Halifax, with a few units in Bedford & Fairview.

We are a family co-op providing rental units for below market rent.

Our rental fees range from \$650.00-\$1,100.00 per month depending on the size of the unit and what is included.

Applicants must be able to fill all bedrooms in the unit, meet the income requirements, pass a landlord & credit check.

Members are required to attend meetings and assist with the running of the business.

Members must follow Bylaws, Policies and Standard Form of lease rules during their membership.

We are pet friendly up to 2 pets with prior approval from The Board based on our Pet Policy.

We will keep all applications on file until December 31<sup>st</sup> of the current year. If you wish to stay on the waiting list after this date, please contact us prior to this date to notify us.

Any other questions feel free to email us at [needhamhousingcoop@hotmail.ca](mailto:needhamhousingcoop@hotmail.ca)

Date Application Received: \_\_\_\_\_

This application will be kept **CONFIDENTIAL**, and will be closed to persons who do not require the use of it.

## HOUSEHOLD INFORMATION

- HOUSEHOLD COMPOSITION** – Please print legibly and include all given names to ensure accurate identification.

### Applicant #1

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone (h): \_\_\_\_\_

Telephone (w): \_\_\_\_\_

Email: \_\_\_\_\_

### Applicant #2

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postal Code: \_\_\_\_\_

Telephone (h): \_\_\_\_\_

Telephone (w): \_\_\_\_\_

Email: \_\_\_\_\_

### 2. OTHER MEMBERS OF HOUSEHOLD (current/future)

SURNAME	FIRST NAME	RELATION	DOB

### HOUSING INFORMATION

Size of accommodation required:

2 BDRM  3 BDRM  4 BDRM

Requested date of accommodation: \_\_\_\_\_

### EMPLOYMENT INFORMATION

\*\*\* Please provide 4 current, consecutive pay stubs for proof of income (failure to do so will results in delay of processing)

Name of 1<sup>st</sup> Applicant: \_\_\_\_\_

1<sup>st</sup> Applicant Date of Birth: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

Length of time at present job: \_\_\_\_\_ Full time:\_\_\_\_\_ Part Time: \_\_\_\_\_

Name of 2<sup>nd</sup> Applicant: \_\_\_\_\_

2<sup>ND</sup> Application Date of Birth: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

Length of time at present job: \_\_\_\_\_ Full time:\_\_\_\_\_ Part Time: \_\_\_\_\_

### REFERENCE INFORMATION

1. Present Rent \_\_\_\_\_ What is included in rent?: \_\_\_\_\_

2. Name of Current Landlord: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\*\*\*\*\*If less than two years at current residence, it is a requirement to list the following;

Name of Past Landlord \_\_\_\_\_ Phone Number: \_\_\_\_\_

3. PETS

Do you have any pets? \_\_\_\_\_ If yes, what kind of pets(s)? \_\_\_\_\_

(We have a strict pet policy that can be discussed at time of processing)

4. VEHICLES

Do you have a vehicle?\_\_\_\_\_ Number of vehicles: \_\_\_\_\_

## GENERAL INFORMATION

- a. How did you hear about this Co-op? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- b. Why do you want to live in this Co-op? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- c. Have you lived in a Housing Co-op before or been involved in any other form of Co-operative? \_\_\_\_\_  
If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- d. Are you now or have you in the past been involved with any other volunteer organizations such as a Community group, service club or trade union? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- e. Do you have any concerns or questions about living in a Co-op that have not been answered? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# MEMBER SKILLS AND INTEREST SURVEY

## PARTICIPATION

All Co-op Members are required to volunteer and help with the running of the Co-op. Please specify your areas of preference and fill in each area. Use initials if more than one adult application.

Membership: \_\_\_\_\_ Maintenance: \_\_\_\_\_

Finance: \_\_\_\_\_ Social: \_\_\_\_\_

Skills Interest	Can Do	Willing to Learn	Can Teach

## Credit Check

### Credit Report Authorization and Release

Authorization is hereby granted to Needham Housing Co-operative to obtain a standard factual data credit report through a credit reporting agency.

My signature below authorizes the release to the credit reporting agency a copy of my credit application, and authorizes the credit reporting agency to obtain information regarding my employment and outstanding credit accounts (mortgages, auto loans, personal loans, charge cards, credit unions, etc)

Authorization is further granted to the reporting agency to use a photocopy reproduction of this authorization if necessary to obtain any information regarding the above mentioned information.

Any reproduction of this credit report authorization and release made by reliable means (for example, photocopy or fax) is considered an original.

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Sin # \_\_\_\_\_

Sin # \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicants Signature

Applicants Signature

\_\_\_\_\_

\_\_\_\_\_

Date:

Date:

\_\_\_\_\_

\_\_\_\_\_